



HEARING EDUCATION SERVICES



United Federation of Teachers

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Consultation Committee Meeting Minutes for January 11, 2006

In attendance: Helen Kaufman, Assistant Superintendent; Rose O'Connor, Chapter Leader; Betty Hintz, HES Coordinator at Martin Van Buren HS; Nancy Haggerty, HES Related Service Teacher

1. Reviewed and accepted Consultation Committee Meeting Minutes for Nov. 16, 2005.
2. New Business:
 - A. **HES Family Day** — Rose reported that she had met with Gerry Jenulis, Vicki Paul, Nancy Haggerty and Sandy Spekman earlier today to begin planning for this event. One of the concerns is whether or not the UFT auditorium will be available. Helen indicated that a District 75 high school will be available if necessary. The other concern is setting up time for Sandy to work on acquiring funds. Helen said that she will speak to Gerry to make sure that this is arranged. She also indicated that money might be available from Project Arts.
 - B. **Gallaudet University** — Helen had approached Betty, as well as all the HES high school programs, about attending the Gallaudet University College Bowl. This is an Academic Competition (Trivia) that deaf and hard-of-hearing students are recruited to participate in. Betty mentioned that she appreciated the fact that her program at Martin Van Buren was approached to participate in the College Bowl. However, her students will not attend due to the fact that there aren't enough staff members who would be available to escort the students to Washington, DC. Her staff already volunteers their time at the NY Games for the Physically Challenged. Helen said that she understood the problem.
 - C. **Extended Time** — Helen indicated that the related service staff has to work out individual schedules. Each teacher needs to find out each of his or her schools' plan, time schedule and which HES students will be staying for the extra tutorial time. Helen also said that underserved students should be seen, but Rose said that the contract agreement states that this time should be used for tutoring small groups and the union will grieve this issue. Audiologists can choose to work the extra 37½ minutes Monday through Thursday or six-

hours-and-50 minutes Monday through Friday. They now will be able to do any of those things that they never seem to have time for.

- D. **Letters-in-the-file** — Rose said that all members are entitled to have any letters in their files removed after three years if they have not been used in further disciplinary proceedings. All related service staff files are at the HES office. Classroom teachers' files may be in their school. Classroom teachers should check with their supervisors to find out where their official file is located. All staff should speak with their supervisors to make an appointment to view files and should identify those letters that he or she would like removed by marking each with a post-it and should request the originals. If a member does not receive the originals, he or she should file a grievance under the Memorandum of Agreement Section 10.

- E. **Audiology** — Helen, as she has done many times in the past, reported that audiology was running smoothly due to the efforts of Judy Cohen and Sue Lipkowitz. However, there was a recent incident whereby erroneous information was shared. Helen requests that all staff members verify information with their supervisors, Judy Cohen, and/or Sue Lipkowitz to check the accuracy of budget or supply information.

Helen mentioned that CSE Chairs and SBST Psychologists are meeting with Jenny Huen, AG Bell Director. The meeting is to offer information regarding the evaluation and assessment of Deaf and Hard-of-Hearing Children.

CSE Audiologists and HES Supervisors are scheduled to meet on Jan. 17.