



# HEARING EDUCATION SERVICES



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United Federation of Teachers

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## H.E.S. Consultation Committee Meeting Minutes

October 4, 2006

In attendance: Helen Kaufman — Assistant Superintendent District 75  
Rose O'Connor — UFT Chapter Leader  
Caryn Benjamin, Nancy Haggerty, Betty Hintz — Teachers  
Erica Bernstein — Audiologist

- (1) **New Related Service (RS) Handbook** — (Sign-in procedures). Rose discussed the problem with using the school security desk book. Helen answered that you must sign in somewhere - in the security guard's book, in the guest book, some schools have a RS log book, or clock in. Rose agreed that there is a need for accountability and for RS teachers to protect themselves.

Related Service Attendance Books - we were told this year that the books must be left in each student's school rather than the RS teacher keeping them in one location. Rose was concerned about schools where there is only one HES student. Helen voiced concerns about books being lost or stolen outside the school violating student confidentiality. It was agreed to continue to try the system Helen requested.

- (2) **Related Service Sessions** — Changing mandates and grouping – it was agreed that the most important issue is what is best for the child. Teachers should look at mandates and group where it is appropriate and possible. When students articulate from elementary school to secondary school, the duration should be changed from 30 minutes to 45 minutes.

Rose raised the issue of hiring subs for RS teachers who are on leaves. Helen answered that the schedules are being reviewed and subs will be hired as needed. At Rose's request, Helen will look into the possibility of RS teachers being paid to deliver mandated services on their preps in underserved areas.

Rose discussed that while in most boroughs RS teachers are working with their supervisors to distribute their caseloads equitably. However, Rose requested that

Helen speak to the supervisors as a group to eliminate problems reported in some boroughs.

- (3) **Related Service Attendance (RSA): Conflict of Interest** — RSA – authorization for the parent to obtain services for student when mandate is not filled during school hours. The parent receives a list of authorized providers. When the parent calls a supervisor for a recommendation for a provider, the supervisor should give the parent the names of several HES providers from whom the parent may select.
- (4) **Seniority Lists** — Supervisors must bring the seniority list to every meeting. Every teacher and para has the right to see the list.
- (5) **Employee Service History** — None of the teachers who requested printouts prior to the summer received one. Helen will speak to Jeannette to develop a plan for providing each teacher with an updated ESH.
- (6) **Audiology** — Erica made a request to have borough audiologists meet with the teachers in their boroughs to discuss new equipment. They need uniform availability of equipment and supplies. It has previously been requested that teachers be given a list of available supplies.

A request was made in June for information for regular education teachers. It was not received in September as promised. Helen will speak to Sue Lipkowitz about generating separate information sheets about FM units and cochlear implants.

More FMs are being purchased. There is a budget available for earmolds, repairs, etc.

- (7) **High School Issues: CAP Entry** — CAP is being phased out. IVR is the system in place. All teachers must call in. The issue was raised of deaf teachers who cannot use the phone and whether HES could lobby for an online system. Helen said, ADA accommodations have been made for teachers who cannot use the telephone. Any problems must be reported to the supervisors.

When a change is made in a student's IEP, CAP entry should be done at the school level by the SAT.

Bussing problems were reported including students being dropped off at schools from which they had articulated in June.

Per session RCT / Regent tutoring; funds will be forthcoming.

- (8) **Meeting Calendar** — Dates were set for future consultation committee meetings: November 1<sup>st</sup> and December 6<sup>th</sup>.