

**School Secretary Tuition Reimbursement Awards Program
2009-2010 Application**

Name Home phone

Address

Zip code

School _____ D/B ____/ ____

School phone _____ File # _____

Attachments (check off):

_____ Bursar's receipt

_____ Essay

Qualifications:

Please print or type all requested information.

To this application--

1. Attach copy of bursar's receipt stamped "paid" by the college for at least one of the mandated courses (School Records and Accounts or education courses) taken during the 2009-2010 school year.
2. Attach a separate typed sheet: In 150 words or less, tell us:
"Why the New York City Department of Education should provide a tuition reimbursement program for school secretaries."
3. Completed applications and attachments must be received in the Brooklyn UFT office no later than April 15, 2010.

Return to Connie Donohue, Brooklyn Secretary Coordinator, UFT, 25th Floor, 335 Adams Street, Brooklyn, NY 11201. Good luck!

Education—we're all in it together!