Child Care Professional Learning Specialist

The United Federation of Teacher (UFT) represents approximately 200,000 members, including New York City public school teachers and other school employees, child care providers and registered nurses. Over 20,000 New York City home-based Family Child Care Providers became UFT members after a successful organizing drive that gained collective-bargaining rights in 2007. The UFT represents all Licensed, Registered and Legally-Exempt Family Child Care Providers serving subsidized families in New York City. Family Child Care Providers care for children age 6 months up though age 12. Depending on licensing and staffing, Family Child Care Providers can care for 2 to 14 children at a time in a home-based setting.

POSITION:

The Child Care Professional Learning Specialist will be responsible for assisting in the development and delivery of various professional learning opportunities provided by the UFT, including an early literacy program designed for home-based childcare providers.

DUTIES AND RESPONSIBILITIES:

- Collaborate with all members of the instructional team.
- Assist in developing the UFT’s early literacy curriculum.
- Conduct training sessions with childcare providers on the early literacy curriculum.
- Facilitate weekly/monthly/evening/Saturday training courses for home based childcare providers including Legally Exempt, Licensed, Registered, and Assistants whose goals are to meet the standards of quality care of children.
  - Manage and support a roster of 10 part-time home coaches, including their mastery of the content as well as appropriate coaching methods.
  - Conduct home visits, as needed, to support the implementation of the early literacy curriculum in childcare programs.
  - Assist in the development and professional learning of early literacy facilitators.
  - Identify and review appropriate professional development materials to support ongoing learning opportunities
  - Assist program staff with daily operations including, but not limited to; responding to child care provider questions both in person and on phone; assisting in preparation of course materials and ensuring all paperwork is completed in accordance with New York State regulations and program standards.
SELECTION CRITERIA:

- At minimum a Bachelor’s Degree in Early Childhood or Child Development or a related field with 24 credits in Early Childhood or Child Development or Childhood related course work. Master’s degree is preferred.
  - NYS Teaching Certification in B-2, Early Childhood or a childcare professional with state certified training experience.
  - 5 years of experience teaching young children in a public school or daycare setting.
  - 5 years of experience with adult education and adult learning.
  - Knowledge of Family Child Care is preferred.
  - Demonstrated skills in communication, team building and group dynamics.
  - Ability in oral and written communication is considered an asset.
  - Familiarity with organized labor and/or union training programs is preferred.

LOCATION: 52 Broadway, New York City.

COMPENSATION: Competitive salary package commensurate with skills and experience plus excellent benefits package.

APPLICATION: Send letter of application and resume to uftccpdc@uft.org

DEADLINE: ASAP

The UFT is an equal opportunity employer committed to a diverse workforce.