HES Consultation Committee Meeting Minutes
February 12, 2014
4:00 – 5:00pm
400 First Avenue, 5th Floor, New York, NY 10004

In attendance:
Helen Kaufman, Assistant Superintendent District 75; Cecilia Cortez, UFT HES Chapter Leader; Danna Kafko, Brooklyn HES Related Services Teacher, Note Taker

AGENDA

1. Parking Permits
   Bronx, Brooklyn and Queens HES teachers are still concerned about parking permits. Not everyone has them. It is hard to do your job without them, especially since we register our car with the DOE. The DOE pays us for driving our cars. Still we cannot park them.

   Ms. Kaufman said: She will check with Ms. Rodriguez on getting the old parking permits tomorrow. If it is possible, they could be given to itinerant teachers. She said she would try.

2. Audiology
   Cecilia asked about better communication with the audiologists:
   HES Teachers want audiologists to contact them when they have seen HES students. At the present time, it is not happening.

   Ms. Kaufman said she would give the information to Ms. Sue Lipwits, HES supervisor. She is in charge of audiology.
3. **IPad's**  
Cecilia asked about IPad’s. Last week all the vision teachers got new IPad’s.

Ms. Kaufman said that students got them, not the vision teachers. They were granted because they were IEP driven.

4. **TRAC**  
Cecilia asked about TRAC. Many teachers are still not paid for TRAC.

Ms. Kaufman said she would check into TRAC for those who have not received payments should send the information to Ms. Rose Kolb at RK@schools.nyc.com and to the HES Secretary Ms. Lynn Pasquariello at LPpasquariello@schools.nyc.com. You should send the following information: TRAC #, amount of money, date of the month you are requesting, date when you submitted TRAC.

5. **Summer School Chapter 683**  
Cecilia asked who would be in charge of Chapter 683 for HES

Ms. Kaufman said no one has been selected yet. We know the dates so far are July 1 and 2 for orientation days and Friday July 4 is a holiday.

She said we need classroom teachers for D75 classes. Ms Kaufman said that HES teachers should be prepared to work with different children during the summer. Children in District 75 have different needs than children in HES. There are not enough jobs within HES for all the HES teachers who apply for summer school. There are jobs on District 75 classes. She does not want to hear that HES teachers take the jobs in Chapter 683 and they leave in the middle of the summer because it is too hard. That is not good for HES teachers.

6. **RSA**  
Cecilia wants to know, how to do RSA for HES teachers?

Bronx and all HES teachers wanted to know how to do RSAs. They want to be able to serve hearing impaired students who get the RSA letters.

Ms. Kaufman said they have to get on the DOE list of HES providers. You can get the form from the DOE web site. Once you fill out the form and provide the requirements, your name will be added to the list. She said we need more HES teachers and bilingual HES teachers.

Ms. Kaufman said she must do a waiver for our HES teachers to serve preschool. You must wait a year after retirement before you can do RSAs. Parents who receive the RSA letters also get a list of the HES providers.

7. **New date:**  
Next consultation meeting: Wednesday March 26\textsuperscript{th}, 2014