

**PLEASE POST**

United Federation of Teachers  
Safety & Health Department

## ***WORK SHOULDN'T HURT!!***

### ***Paraprofessionals, School Nurses, Occupational and Physical Therapists:***

#### **If you have a work-related injury, illness or accident:**

- ✓ Seek medical attention immediately
- ✓ Report the injury, accident or illness to the principal
- ✓ Fill out the necessary forms
- ✓ Inform your chapter leader and contact your union:

**For Workers' Comp. call UFT Safety &  
Health Department 212-510-6460**

**If you're the victim of an Assault or Incident  
call UFT Victim Support 212-598-6853**

#### **Checklist of forms that must be completed:**

- ✓ Comprehensive Injury Report
- ✓ WCD23 – Employee's Notice of Injury
- ✓ Workers' Comp C-2 Employers Report
- ✓ Workers' Comp C-3 Employees Claim
- ✓ Workers' Comp C-4 Physician's Report
- ✓ UFT School Safety Incident Report
- ✓ OP198 – Excused Absence with Pay

**IMPORTANT: KEEP A COPY OF EVERY FORM  
IN YOUR PERSONAL RECORDS**