



## Administrative Education Officers and Analysts



Dear Friend,

It was good to see those of you who attended our June 20 “mix and mingle” at UFT headquarters. We had a chance to visit with each other as the school year wound down.

It was a year filled with some major victories despite the biggest challenge public sector unions have faced: the Supreme Court ruled that agency fees, aka, fair share fees are unconstitutional.

As UFT President Michael Mulgrew wrote to you, “The Janus decision reflects years of scheming by forces desperate to destroy workers' rights and to undermine public education. These people think that their money, power and privilege give them the right to rig the system in their favor.”

We will fight back. We will organize. We will sign up new members. We will not be deterred. Unions benefit all workers. The organized labor movement raised the standard of living in the United States in the 20th century. We will do no less in the 21st century.

Over the summer, UFT staff will be engaged in a massive outreach program, organizing new members as they are hired. We are here if you have any inquiries. Please contact me at [dcrawford@uft.org](mailto:dcrawford@uft.org) and cc: Emma Mendez, our chapter liaison, and Patricia Crispino, a UFT special representative, at, respectively, [emendez@uft.org](mailto:emendez@uft.org) and [pcrispino@uft.org](mailto:pcrispino@uft.org). Please highlight those inquiries that are urgent.

In unity,

Denise Crawford  
Administrative Education Officers and Analysts Chapter Leader

## Not too early to register for the Labor Day Parade

Join us at the Labor Day Parade on Saturday, Sept. 8. This year, because of the expected fallout from the Janus v. AFSCME decision, it's more important than ever that we turn out in force at New York City's Labor Day Parade to show that we are still #UnionProud.

This year, the UFT contingent will lead the parade, and UFT President Michael Mulgrew will serve as the parade's grand marshal. Please organize a group from your chapter to celebrate labor solidarity. After the parade, the union will hold a special event for UFT members and their families.

[Sign up to march in the parade](#) — we want to show the world that New York City is a union town! We hope to see you there!

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## Pencil in these 2018-19 meeting dates

Every month, our chapter has meetings either at UFT central headquarters at 52 Broadway, Manhattan, or at the UFT Brooklyn borough office, 335 Adams St. All meetings are on Wednesdays at 5:30 p.m. and generally run until 7 p.m. We serve light refreshments.

Sept. 26, Brooklyn  
Oct. 24, Manhattan  
Nov. 28, Brooklyn  
Dec. 19, Manhattan  
Jan. 23, 2019, Brooklyn  
Feb. 27, 2019, Manhattan  
March 27, 2019, Brooklyn  
April 10, 2019, Manhattan  
May 15, 2019, Brooklyn  
June 19, 2019, Manhattan

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## You should know: disciplinary procedures

**Always ask for representation:** If you are summoned for an interview for the record that may lead to disciplinary action, you are entitled to be accompanied by a union representative (or a representative employed by the school system).

An interview that is not held in accordance with these procedures cannot be made part of your personnel file, and any statements you make at such an interview cannot be used against you in any DOE proceeding unless you refuse representation.

Regardless of which office has summoned you to appear, you should not answer any questions without representation. If you are summoned to the DOE's Office of Appeals and Review or the Office of Special Investigations (OSI), your UFT borough office will provide a representative to attend the hearing with you.

If you are summoned by the Special Commissioner of Investigations (SCI), you should not answer any questions unless you are accompanied by an attorney, which your UFT borough office will help arrange for you. The allegations investigated there involve criminal activity, financial fraud and other serious matters.

If an investigator from either the Office of Special Investigations or the Office of the Special Commissioner comes to your workplace and asks to speak with you, take their contact information and contact the UFT. You should not speak to investigators from OSI or SCI without union representation.

**If you are arrested:**

1. Notify the Office of Personnel Investigations immediately. All notifications must be in writing. You may either fax your written notification to OPI at 718-935-4366 or email [OPIArrestNotification@schools.nyc.gov](mailto:OPIArrestNotification@schools.nyc.gov). (Walk-in follow-up reporting is encouraged.)
2. Notify your worksite administration.
3. Notify the UFT.
4. [Review Chancellor's Regulation C-105](#) for further information. Inquiries about this regulation should be directed to: OPI Administrator, NYC DOE, 65 Court St., Room 223, Brooklyn, NY 11201. The telephone number is 718-935-2666/2668.

OUR CHAPTER | OUR UNION



**United Federation of Teachers**

*A Union of Professionals*

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