

## Arbitration Implementation Memo

TO: All Community School Districts  
FROM: Office of Labor Relations and Collective Bargaining  
DATE: May 2, 2001  
RE: IEP Conferences and Article 7N

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Recently this office resolved an arbitration concerning a teacher's loss of a preparation period due to attendance at an Individual Educational Plan conference.

Please be advised that when a teacher loses his/her preparation period due to attendance at an IEP conference, this conference shall not be considered an "emergency", therefore the teacher must be compensated. This settlement does not change any of the provisions of Article 7N of the teacher's agreement. A teacher can lose his or her first preparation period of the term due to an "emergency" without being compensated. However it cannot be lost due to attendance at an IEP conference, because we do not believe those conferences qualify as an "emergency". If you have any questions you should call Thomas E. Fox, Esq., who handled the case for the Board at (718) 935-5618.