

Hearing Education Services

CHAPTER NEWSLETTER



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UFT Delegates: Amy Cohen, Donna Kafka

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MESSAGE FROM Cecilia Cortez

Welcome everyone.

A new year is starting again. I hope your new year starts and goes well. We are going to have many challenges ahead of us. I am confident you will rise to those challenges. This is my second year serving you. I have met most of you, and I plan to continue visiting you at your monthly meetings. I want to speak to you directly and hear your concerns and problems. As always it continues to be a pleasure to work for you. Feel free to write or call me if you need me. You can contact me at ccortez@uft.org or at (212) 598-9277.

—Cecilia

You Should Know

With the new school year regular meetings with the administrative assistant superintendent, Ms. Helen Kaufman, will resume. The consultation committee will meet with her once a month to discuss issues that affect all HES personnel. Those meetings will take place on a Wednesday at 4:00 p.m. on the 5th floor of 400 1st Avenue, New York, NY 10006. If you are interested in becoming part of the consultation committee please e-mail Cecilia at ccortez@uft.org.

For your information

- Each teacher is permitted 10 days of absence per year. The use of three personal business days is included in this total. An **OP-198** form is required for each absence. Submit the OP-198 with our Monthly Service Record to your supervisor at the monthly meeting.
- All absences related to personal illness are to be reported by telephone to Ms. Sonia Andrew on or before the day of absence. Deaf and hard-of-hearing teachers may contact Ms. Andrew by TTY at (917) 256-4217 or by e-mail at sandrew2@schools.nyc.gov. Relay may be accessed at www.sprintrelayonline.com or (800) 786-4104. For video relay or TTY, use (800) 421-1220.
- All absences related to personal business or non-attendance must be approved by Ms. Helen Kaufman three days in advance of the absence. Requests are to be made through your HES supervisor. Personal business days may only be used to address business that cannot be conducted after school or on weekends. If there are extenuating circumstances, contact your HES supervisor immediately.

Things to do



Register to attend the OneNation demonstration in Washington, DC on Saturday, October 2.

The online sign-up form is [here](#).

Next Consultation Meeting

The next consultation meeting with Ms. Kaufman is on Wednesday, September 29 at 4:00 p.m. at 400 1st Avenue in Manhattan. Please send your questions and concerns to ccortez@uft.org.

**"All labor that uplifts humanity has dignity and importance and should be undertaken with painstaking excellence."
Martin Luther King, Jr.**



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