



HEARING EDUCATION SERVICES



United Federation of Teachers

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HES Consultation Committee Meeting Minutes

September 12, 2012

2:00 pm - 3:00 pm

400 First Avenue, 5th Floor, New York, NY 10004

In attendance:

Helen Kaufman, Assistant Superintendent District 75; Cecilia Cortez, UFT HES Chapter Leader; Donna Kafko, Brooklyn HES Related Services Teacher and Note Taker

AGENDA

1. Public Information For The Parking Permits

It was brought to my attention that HES provider names were published who didn't get parking permits due to parking tickets.

Ms. Kaufman said that HES provider names who don't get parking permits are only given to the HES supervisors. She said, "We don't publicize their names".

I informed Ms. Kaufman that the names are publicized on a list on the web. She said she is sure they don't publicize them. I will look into whether they continue to be on the web.

2. Supervisors: Schedules, Meetings, Speakers

I reminded Ms. Kaufman I have to visit the HES teachers at their monthly meetings at least once a year. I also sent two UFT speakers to every group. I asked her to tell HES supervisors to allow me to visit them. It is part of the contract. Although all HES supervisors have been supportive of my work in the past, I want the request to come from her. Ms. Kaufman said she will inform all HES supervisors of that.

3. SEGIS Notes: Medicaid

I asked Ms. Kaufman about the notes for SEGIS.

She said she doesn't want a long description or a whole lesson plan. She wants to know what you are working on. She wants brief notes. Session notes for SEGIS should reflect what you did, not what was planned. Notes must make sense.

They should say what was done, whether it was successful, and what is planned for next time. She is not asking for a lot of notes, just that they make sense and reflect what you did.

4. Day Off For Graduation

Various HES Teachers have asked for the day off for their children's graduation. Ms. Kaufman said you will get the day off if your child gets a diploma. That means graduation from middle school, high school, or college or graduate school. If your child graduates from elementary school or pre K you can use a personal day.

I asked Ms. Kaufman about the letter we received concerning the reorganization and centralization of Special Education beginning with speech, OT, PT. She said it doesn't affect HES at this time and doesn't know how HES will be affected six months from now. She said we will have to wait.

I asked Ms. Carmen Alvarez, UFT Vice President of Special Education. She said she will ask the DOE and get back to us. Nobody knows how or whether it will affect us.

If you have information on this subject, feel free to pass it along. This is the time we need to have open communication.

The next consultation meeting will be on Wednesday, October 24th 2012.