



HEARING EDUCATION SERVICES



United Federation of Teachers

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HES Consultation Committee Meeting Minutes
December 2012
400 First Avenue, 5th Floor, New York, NY 10004

In attendance:

Helen Kaufman, Assistant Superintendent District 75; Cecilia Cortez, UFT HES Chapter Leader; Sandy Spekman, Bronx HES Related Services Teacher and Note Taker

AGENDA

1. Trac

There have been a lot of questions about Trac from HES teachers from all the boroughs saying they are not being paid. Ms. Kaufman said she spoke to the HES supervisors and they told her they all have been approved.

She said she can't do much without knowing names, months, amounts, and the numbers you get once you file for Trac.

She said she will remind supervisors to approve faster or on time.

Please forward to me any specifics that need immediate follow up on Trac issues.

2. Paperwork

I reminded Ms. Kaufman that there was a grievance dealing with paperwork three years ago and was sustained.

HES teachers have to hand in their schedule, their case load and their case list at the beginning of the school year. That is all.

You will have to hand in the next month only if there are changes.

You should not hand in the schedule every week. If you have changes, hand in your schedule at the monthly meeting. If there are no changes, you don't have to hand in any of the documents.

Helen agreed to all of the above.

3. Separate Location for the IEP (follow up from last meeting)

I presented to Ms. Kaufman a DOE document distributed by the DOE about Separate Location. She continues to disagree with me on that matter. She said she doesn't live in a black and white world. She said she lives in a much gray world. She states you should be flexible and accommodate the administration. I explained to her that changes can be made at the annual review. I am attaching the document for your information.

(see "[Memo: Travel Time and Location of Service](#)")

4. Training for the Common Core Learning Standards for HES

I asked Ms. Kaufman about training for the Common Core Learning Standards for HES. She said the HES supervisors are going to train us at our monthly meetings. She said the supervisors already received the training.

5. UFT Meetings at HES Monthly Meetings

I requested that Ms. Kaufman speak to the HES supervisors to allow me to bring UFT speakers and to schedule their monthly meetings on Wednesdays so I can visit the HES teachers. She said she will do that. Schedule to follow. If you have suggestions for speakers, please let me know and I will do my best to arrange.

6. Next Consultation Meeting

The next Consultation Meeting will be Wednesday January 9th.