Reminders about Special Education Service Providers

Please be reminded that Special Education Teacher Support Services and Related Services (e.g., Speech, Counseling) are legally mandated services for students with disabilities that are necessary to support their progress in schools. It is therefore essential that providers adhere to their program; providers should not be used in other capacities (e.g., class coverage) or assigned to other duties in the school that prevent the provision of these mandated services that are in accordance with the student’s IEP, except in extraordinary circumstances.

The appropriate delivery of Related Services also enables the Department of Education to obtain Medicaid reimbursement. Related Service attendance, therefore, needs to be accurately maintained. Please take the necessary steps to ensure that the Related Service providers in your school have the appropriate related service attendance cards.

For additional information about either of these items, please contact the Regional Administrator – Special Education assigned to your school.

12/12/2003