



November 2021

MEMORANDUM

TO: Occupational & Physical Therapists Employed by the New York City Department of Education

SUBJECT: Borough Based Special Education Recovery Services - Afterschool / Saturday OT/PT Services
Positions subject to funding availability

DOE Occupational & Physical Therapists, not hired by their assigned school(s), may apply to provide recovery services to students participating in schools' Recovery Services Program.

Special Education Recovery Services Program

Special Education Recovery Services are specialized instruction and related services in addition to a student's IEP recommendation, made available to students with IEPs to help close gaps brought on by the pandemic disruption to learning. Covid-19 Recovery Services provide students with targeted services that will supplement but not supplant students' IEP programs and services.

OT/PT therapists will provide services to students whose IEPs recommend OT/PT services and have been identified by school administration as participating in their schools' Recovery Services program. These services will be provided in a designated therapy space, and in keeping with current DoE health and safety guidelines. Recovery services will be provided in a group setting to the greatest extent possible. Recovery services are not required to mirror IEP recommendations; recovery services may be provided in a group size larger than what is recommended on student IEPs. Recovery services will be provided in-person. In specific circumstances and at the direction of the Program Administrator, services may be provided remotely from a DoE location.

In addition to providing recovery services, therapists who work in this program will be responsible for maintaining necessary records, including timely SESIS Encounter Attendance entries, review student IEPs, communicate with families to schedule services and follow up on student progress, participate in preparation work as well as participate in set-up of designated therapy space.

In order to be eligible, applicants must be licensed DOE occupational/physical therapists, with a satisfactory record of attendance. For Borough based assignments, preference will be given to OT/PT staff with the greatest DoE seniority. Itinerant providers will be required to develop a Recovery Services schedule with each Principal and/or designee. Recovery services will be provided in-person. In specific circumstances and at the direction of the Program Administrator, services may be provided remotely from a DoE location.

Each school will implement Special Education Recovery Services (SERS) within a schedule that best meets the needs of each individual school community. Therapists are expected to work all the days the program is in session. If selected, you will be contacted by the principal/designee/Borough Citywide Office (BCO) staff and be provided specific school schedule/information for you to determine your acceptance of the assignment.

Please complete the OT/PT Special Education Borough Based Application, if not hired by your currently assigned school(s) and if you would like to express interest in providing OT/PT services SERS afterschool/Saturdays.

<https://forms.office.com/Pages/ResponsePage.aspx?id=tyxJGEXvYUWFcQxC5fesB6Vzww6A5aRBpR1GGstGLy5UM1RURFA0WVBaMkJTNUhSQ0VZShXWUgxTSQIQCN0PWcu>