SPECIAL EDUCATION

Guidelines and Procedures for the Assignment of Surrogate Parents

The Guidelines and Procedures for the Assignment of Surrogate Parents document, now available on InfoHub, provides detailed information for school staff on who qualifies as a “parent” for the purposes of making special education decisions on behalf of students who already have IEPs, and those being evaluated for special education services. It also clarifies the procedure for assigning a surrogate parent in the event that there is no other adult in the student’s life who falls under the definition. Please ensure that staff who may serve as IEP team case managers or a designated child abuse and maltreatment prevention and intervention designated liaison are aware of this document. For questions, contact your administrator of special education (ASE).