

Prepare for the SESIS Encounter Attendance Upgrade

On **February 28**, the DOE is implementing a series of enhancements to the SESIS Encounter Attendance module, as introduced to users during the November 2 webinars shared in the October 26 edition of [Principals Digest](#). This upgrade will simplify recording and scheduling services by pre-populating more fields on the encounter attendance service record based on mandates from the student's Individualized Education Program (IEP), Individualized Education Service Program (IESP), Service Plan (SP), or Comparable Service Plan (CSP).

In preparation for this SESIS upgrade, and to avoid re-entering information, including session notes saved in service records that are not certified, school psychologists, social workers, guidance counselors, SETSS teachers, special education teachers, related service providers, contract agencies, independent providers, and paraprofessionals should certify all saved (orange-colored) service records by **February 23**. For instructions on the certification process, refer to the [Completing an Encounter Attendance Service Record](#) training guide.

Please share this information with your special education staff who enter or work with SESIS Encounter Attendance.

Additional SESIS updates and resources will be available on the [SEGIS Related Service Providers](#) page for non-DOE providers. DOE providers can access this information on the [Encounter Attendance](#) page by logging in with their DOE Outlook credentials.

For questions, contact your BCO [administrator of special education \(ASE\)](#).