

SPECIAL EDUCATION

Case Manager Guidance for Completing the Special Education Recovery Services Document in SESIS

As announced in the September 3 edition of [Principals Digest](#), and as a part of the overall academic recovery plan this school year, IEP case managers are responsible for communicating the availability of special education recovery services to families using the Special Education Recovery Services parental notice in SESIS. This document informs parents, in writing, of [Special Education Recovery Services](#) that will be offered to their child during the 2021–22 school year; it is designed to be completed by case managers in collaboration with related service providers and families. A [pre-recorded webinar](#) and a [step-by-step guide](#) with instructions for completing the document in SESIS are available on [InfoHub](#). Case managers are invited to attend the following live training webinars:

- [Register](#) for training from 12:30–1:30 p.m. on **October 6**;
- [Register](#) for training from 11:30 a.m.–12:30 p.m. on **October 7** ; or
- [Register](#) for training from 8:30–9:30 a.m. on **October 8**

As a reminder, Special Education Recovery Services are targeted, specialized instructional, social-emotional, and related services designed to support academic recovery, as needed, as students return to in-person learning. For content guidelines, including descriptions of minimum offerings and outreach timeframes for students in each priority group, refer to the [Special Education Recovery Services Guidance](#) on InfoHub.

For labor related questions around this work, refer to the [Memorandum of Agreement for Special Education Recovery Services](#). For all other questions, email your BCO [administrator of special education \(ASE\)](#).

Note that this message contains a program or initiative announced as part of the [Academic Recovery Plan \(ARP\)](#), by Mayor Bill de Blasio and Chancellor Meisha Porter on July 9.