

**SPECIAL EDUCATION**

# Guidance on Staffing Special Education Recovery Services

For support with staffing of Special Education Recovery Services, per-session posting templates for special education [teachers](#), [paraprofessionals](#), and [speech providers](#) are now available. Principals should use these templates to post locally for Special Education Recovery staff. Posting templates for occupational therapy (OT), physical therapy (PT), and counseling postings will be provided in an upcoming edition of Principals Digest.

You may consider all personnel with special education certification eligible to apply for the position, including substitute teachers, in alignment to the posting eligibility criteria. Co-located schools may consider sharing teachers, paraprofessionals, and related service providers to support overall special education recovery staffing.

Schools may consider the following programming options to support Special Education Recovery staffing:

- Extending the daily afterschool program for a longer duration;
- Offering Special Education Recovery services on Saturdays; and/or
- Offering recovery services before school.

All available options should be explored before delivering Special Education Recovery Services during the school day. Schools may consider scheduling Special Education Recovery services during the school day as long as it does not detract from the student's daily instruction, and recovery related services should be delivered through a push-in approach, to the extent possible. Students should not be removed from their instructional day to receive Special Education Recovery Services, unless absolutely necessary.

Schools that continue to have staffing challenges should contact the BCO administrator for special education (ASE) for staffing support. Schools should work to optimize schedules in a manner that will be conducive to appropriate service delivery by a contracted provider. Where the BCO is unable to identify a contract agency provider, they will issue an RSA to further attempt to secure coverage for the program.

Additional guidance on special education recovery services can be found on [InfoHub](#). For questions, please contact your BCO [administrator of special education \(ASE\)](#).