PROSE Application Template
2022-2023 Cohort

The Progressive Redesign Opportunity Schools for Excellence (PROSE) program was established based on our shared belief that the solutions for the challenges faced by our city's schools can be found within our school communities, rooted in the expertise of those who practice our profession every day. PROSE provides collaborative schools with an opportunity to surface the successful approaches schools currently implement, and identify new ones, even when those approaches lie outside of existing regulations and policies. PROSE schools use collaborative structures at the school level and across PROSE schools to shape new practices and policies. Ultimately, PROSE schools may be sharing those new practices and policies with the entire NYC school community to foster continuous innovation and improvement throughout the five boroughs.

Participation in PROSE offers the following to schools:

- The ability to make changes to school structures outside of existing regulations, including use of time and the role of administration, teachers, and students in teaching and learning
- The ability to ensure that school innovations happen with the input and leadership of teachers and other school staff in collaboration with their administrators
- Participation in a community of forward-thinking, collaborative and innovative schools
- The ability to institutionalize key innovative practices
- Opportunities to share experiences that inform NYC education policy

Schools may apply to PROSE by submitting applications to the PROSE Panel. Here are the deadlines:

- **Deadline:** The application window will run throughout January of 2022 with a final deadline of **January 28, 2022**.

All applications must be submitted via the online platform, which will open by November 12, 2021.

Support materials for completion of the application will be available. Materials include the PROSE Application Rubric, which helps the Panel assess the school for:

- Strong partnership and collaboration between UFT employees and CSA administrators
- Strong family and community engagement
- Innovative ideas that are well-matched with the flexibilities requested
- A strong plan for implementation of their proposal
- A strong record of current success and the capacity for continuous improvement

All applicants must have the approval of their School Leadership Team to submit an application to the PROSE Panel. After review, the Panel will invite schools with successful applications to conduct a vote to become a PROSE school. The Panel will work with the school to refine its plan prior to voting, and schools will join PROSE and be able to implement the elements of the plan that the Panel has approved only upon ratification by 65% of all UFT-represented employees voting.

1. a. Describe the goals your school wants to accomplish through its participation in PROSE. *(Up to 500 words)*
    b. Describe the innovation/s you would like to pursue to meet those goals. *(Up to 500 words)*
    c. If you are requesting contract or regulation flexibilities (see question 5 below), explain how the flexibilities will help you accomplish those goals. *(Up to 500 words)*

2. Describe two innovative, teacher-led practices in place at your school. Include how your school community ensures collaborative, quality implementation and positive impact on achievement. Choose at least one practice that involves collaboration with families, the community or other schools.

3. Describe the process you used to build your school's PROSE application. This process should demonstrate that your application was developed collaboratively with, and has the strong support of, both UFT and CSA members, in addition to the agreement of your School Leadership Team.

4. Describe how the school intends to use the contractual and regulatory flexibility of the PROSE program to provide employees with decision-making input and authority. As part of their proposals, schools may establish committees consisting of key school-based stakeholders to examine resource allocation, schedules, curriculum, technology, professional development, hiring, and parent engagement.

5. **Requests for Flexibility -** To support your school's PROSE innovation(s), your school can seek flexibilities in these areas, though they are not required. *The template and prompts are designed to guide you in completing your application, not as an exhaustive list; you may also propose flexibilities and modifications not listed below.*

Initiatives and Flexibilities	Description of School initiatives and/or Proposed Contract or Regulation Modification
Teacher Programs and Student Scheduling *These may include modified start end times / alternative configuration of professional development and parent engagement times / staggered schedules for individual and groups of teachers, etc. provided there is no increase in weekly work hours for individual teachers. It may also include changing the number of hours in the teacher work week (without diminution of salary) or the number and arrangement of days worked per week.*	
Teacher and Student Calendar *These may include additional instructional days, adjustments of vacation days, staggered calendars for different teachers / grade levels, adjustment of PD days, etc. provided there is no increase in the number of work days for individual teachers.*	
Circular 6 Assignments *May include specific assignments and the fact that the assignments for the week may involve multiple different activities.*	
Professional Development Assignments & Positions / Teacher Leadership Positions	

Initiatives and Flexibilities	Description of School initiatives and/or Proposed Contract or Regulation Modification
Class Size	
Per Session Activities / Compensatory Positions	
Other :	

6. **Measurable Outcomes:** What are the student outcomes that your school uses to describe its success to others? Your response should include but is not limited to students' academic success.

7. Use the chart below to describe the outcomes you expect from the implementation of your plan. (e.g., how will you know implementation is on track and/or modifications are needed?)

   Consider both qualitative and quantitative data.

Requested Flexibility	Outcome Expected	Data Source

8. Please list any other schools or groups that your school's application is affiliated with.

9. Assurance: The School Leadership Team has approved this application.

Contact Information for Principal, Chapter Leader, and PA/PTA President *(include name, title, and email address for each member)*.

Title	Name	Email
Chapter Leader		
Principal		
PA/PTA President		