

**THE NEW YORK CITY DEPARTMENT OF EDUCATION  
DIVISION OF HUMAN RESOURCES  
65 Court Street, Brooklyn, N.Y. 11201**

**Post Date:** [REDACTED]  
**Deadline:** [REDACTED]

**SCHOOL BASED PER SESSION VACANCY CIRCULAR # 2021-2022 Special  
Education Recovery Services. Please Post**  
**(Subject to Funding Availability)**

**POSITION:** Guidance Counselor – School Based Special Education Recovery Services

- Special Education Recovery Services are specialized instruction and related services in addition to a student’s IEP recommendation, made available to students with IEPs to help close gaps brought on by the pandemic disruption to learning.
- Covid-19 Recovery Services provide students with targeted services that will supplement but not supplant students’ IEP programs and services.
- Guidance counselors will provide services to students whose IEPs recommend counseling services and have been identified by school administration as participating in their schools’ Recovery Services program.
- Recovery services will be provided in-person. In specific circumstances and at the direction of the Program Administrator, services may be provided remotely from a DoE location.
- These services will be provided in keeping with current DoE health and safety guidelines, at **SCHOOL NAME/DBN HERE**. Recovery services will be provided in a group setting to the greatest extent possible. Recovery services are not required to mirror IEP recommendations; recovery services may be provided in a group size larger than what is recommended on student IEPs.

**LOCATION:** **SCHOOL NAME/NUMBER**

**ELIGIBILITY:**

- Currently employed NYC Department of Education licensed Guidance Counselor at SCHOOL XXX

**SELECTION CRITERIA**

- Must be currently employed at SCHOOL as a full time guidance counselor.
- Itinerant personnel who service said school will be considered after any full time employee is considered.
- Last three years of satisfactory ratings
- Excellent record of attendance

- Any applicant(s) not selected by their assigned school(s), will have the opportunity to apply to other schools (those with a provider hiring need), using the **Recovery Services Borough Posting**

**DUTIES/RESPONSIBILITIES:**

- Selected guidance Counselors will develop a Recovery Services schedule with each Principal and/or designee.
- Provide counseling to students participating in schools' Recovery Services program, in accordance with the agreed upon schedule
- Service will be provided, in-person from the school building
- Maintain necessary records, including SESIS documentation
- Communicate with parents/guardians to schedule services as needed and as directed by school administration
- Communicate with parents/guardians regarding counseling supports and/or home activities.
- Participate in school's recovery services planning sessions on date(s) to be determined

**SALARY:** As per collective Bargaining Agreement

**WORK SCHEDULE:** SCHOOL ENTER WORK SCHEDULE HERE

**APPLICATION:** Please send OP-175 application SCHOOL ENTER EMAIL ADDRESS HERE

Note: Please note that all per session vacancy circulars will be posted on the Division of Human Resources web site at <http://schools.nyc.gov/Careers/Schools/default.htm> under "Per Session Opportunities"

Service exceeding the number of hours specified in Chancellor's Regulation C-175 governing per session activities requires prior approval. The appropriate Per Session Supervisor must make the request via the Per Session Service System and receive approval before the person can begin working in the activity. **Failure to obtain a valid waiver may result in the withholding of payment for hours worked beyond the maximum.**

AN EQUAL OPPORTUNITY EMPLOYER M/F/D

APPROVED: \_ Peter Janniello Ph.D