SPECIAL EDUCATION

Fully Schedule Students with IEPs in STARS and Complete Encounter Attendance Records

As noted in the August 30 edition of Principals Digest, you began receiving a weekly Program Services (SESIS/STARS linkage) Report via SESIS messaging; an additional Related Services Weekly Compliance report was added on August 29, via SESIS messaging. You or a designee should review these reports weekly and take any necessary steps to ensure that students are scheduled accurately in STARS for their mandated SETSS, ICT, and special class, and ensure an initial Encounter Attendance record for related services is completed in SESIS. Note that, as outlined in Compliance Checklist (CL#38 and CL#40), you will be accountable for three scoring benchmarks in the 2022–23 school year. To earn one point for CL#38, you must meet each of the following benchmarks by their corresponding deadlines:

**Benchmark 1:** Provide at least 80 percent of all mandates for students with disabilities in STARS in accordance with their IEP recommendation by October 28.

**Benchmark 2:** Provide at least 90 percent of all mandates for students with disabilities in STARS in accordance with their IEP recommendation by January 13.

- **Benchmark 3:** Provide at least 92 percent of all mandates for students with disabilities in STARS in accordance with their IEP recommendation by March 31.

To earn one point for CL#40, an initial Encounter Attendance record must be recorded in SESIS for 95 percent of related services mandates by each deadline.

For questions, email your administrator of special education (ASE) and copy your academic policy, performance, and assessment specialist. District 75 school leaders with questions should email Candice Steffen.