

PLEASE POST

**PER SESSION VACANCY NOTICE
IEP/504 EDUCATIONAL PARAPROFESSIONAL
Special Education Recovery Program**

(CONTINGENT UPON FUNDING AVAILABILITY; this position is subject to budget approval and availability and may be withdrawn at any time)

POSITION: IEP/Educational Paraprofessional – Special Education Recovery Program

LOCATION: SCHOOL NAME/DBN/ADDRESS HERE

ELIGIBILITY: Currently employed as an Educational Paraprofessional in the Department of Education

POSITION SUMMARY:

Special Education Recovery Services are specialized instruction and related services in addition to a student's IEP recommendation, made available to students with IEPs to help close gaps brought on by the pandemic disruption to learning. Special Education Recovery Services provide students with targeted services that will supplement but not supplant students' IEP programs and services.

The paraprofessional will provide academic, behavior and social emotional development support to students with disabilities who are receiving Special Education Recovery Services. Under the direction of the teacher, the paraprofessional will be responsible for supporting the Special Education Recovery Services program, instructional and/or enrichment aspects of the program, including but not limited to providing literacy and/or math intervention, supporting student engagement, social emotional learning, assisting students with coping situations, and communicating with school personnel and parents/families to support the health and safety needs of the student.

SELECTION CRITERIA:

1. Applicants must be available, either in person or remote, depending on the school's needs
2. No substantiated allegations of misconduct stemming from an OEO, OSI, or SCI investigation within the last 3 years (does not preclude paraprofessionals with less than three years of service).
3. Satisfactory record of attendance
4. Demonstrated knowledge of and experience with monitoring student engagement

5. Demonstrated knowledge of effective techniques and approaches for working with students with disabilities
6. Demonstrated successful experience working with students with academic, social and/or emotional difficulties and/or communication disorders
7. Priority given to Special Education paraprofessionals who are trained and currently implementing evidenced-based literacy and math interventions provided by the Department of Education
8. Preference is given to paraprofessionals who work in the school.

DUTIES & RESPONSIBILITIES:

1. Work under the direct supervision of the Special Education Recovery supervisor/teacher to support students.
2. During daily learning, work with individual and/or small groups of students to implement activities linking learning to curriculum, as directed by the classroom teacher during the Special Education Recovery Services program
3. Maintain daily log of activities
4. Support the Special Education Recovery Teacher with student data collection
5. Other duties and responsibilities that the program may require in accordance with the UFT Collective Bargaining Agreement.

WORK SCHEDULE: (Minimum work schedule – 2 hours per week)

SCHOOL ENTER WORK SCHEDULE HERE

Afterschool on Monday – Thursday, 2 hours; specific hours to be determined by the school

SALARY: Per Session rates as per the UFT Collective Bargaining Agreement

[Contingent Upon Funding Availability.](#)

Application:

Completion of OP 175 Form and submit to the school principal