



February, 2019

Dear Committee Chair/Department Director:

On Saturday, **May 18, 2019** the United Federation of Teachers will present its 2019 Spring Education Conference at the New York Hilton Hotel. Thousands of educators, parents and other city leaders will be present to view the exhibits in the Americas Hall located on the 3rd floor next to the Grand Ballroom. We want our Committees and Departments with us on this exciting day.

Many of you have exhibited with us before. If you have not been with us in the past, we urge you to sign up now and join your colleagues at this function. For those who have exhibited in the past, you know that the exhibit area is one of the most popular aspects of our conference. It attracts thousands who are eager to see what our committees have to offer and what services our departments provide. Plan on being with us again this year.

Please review the exhibitor instructions for specifics on package delivery, labeling and return, as well as setup and removal times.

Online registration is required **no later than Friday, April 29, 2019** for this event. Please go to <http://www.uft.org/spring-conference-committees> to register. If you have any questions, please email Ali Violando at: aviolando@uft.org.

I look forward to working with you in putting together another successful exhibit area.

Sincerely,

Hector Ruiz, Jr.
Exhibit Chair

