

5/14/2021

PER SESSION VACANCY NOTICE # **SCHOOLS ENTER PS NUMBER
EDUCATIONAL PARAPROFESSIONAL
SUMMER RISING 2021**

NUMBER OF POSITIONS SUBJECT TO STUDENT ENROLLMENT and FUNDING AVAILABILITY

**POSITION: Educational Paraprofessional - Summer Rising Support Paraprofessional –
IN PERSON POSITION ONLY**

LOCATION: SPECIFIC SCHOOL LOCATION

**ELIGIBILITY: Currently employed as a Full-Time Educational Paraprofessional in
NYCDOE**

POSITION SUMMARY:

The paraprofessional will provide support and supervision to children to increase their skills in appropriate behavior while participating in the Summer Rising program. The Summer Rising Support Paraprofessional may also be responsible for supporting the Summer Rising instructional and/or enrichment aspects of the program, including but not limited to implementing behavior management strategies, supporting student engagement in instructional activities, assisting students with coping situations, and communicating with school personnel and parents/families to support the health and safety needs of the student. Paraprofessionals may also support implementation of a 504 plan.

SELECTION CRITERIA: **SCHOOLS MAY INCLUDE/EXCLUDE ITEMS 5-10 BELOW**

1. Applicants must be available for in person assignment and for the entire duration of the program listed below in the schedule
2. No substantiated allegations of misconduct stemming from an OEO, OSI, or SCI investigation within the last 3 years (does not preclude paraprofessionals with less than three years of service).
3. Preference given to the paraprofessional working with the child during the 8:00 am - 3:00 pm portion of Summer Rising (if applicable)
4. Satisfactory record of attendance and punctuality
5. Ability to assist teachers in implementing reading and writing strategies in student's daily lessons
6. Ability to assist teachers in implementing mathematical and scientific strategies in student's daily lessons
7. Ability to assist teachers in implementing study skills and organizational strategies in student's daily lessons
8. Ability to work with classroom teachers to implement collaborative learning activities

9. Ability to work in teams and collaborate and support school wide initiatives to support student engagement and learning.
10. Commitment to continuous professional growth (i.e. professional development, formal education, outside reading)
11. Experience or willingness to learn how to support the use of technology in the classroom to improve student learning
12. Strong student management skills
13. Ability to professionally and effectively communicate orally and in writing with colleagues, and students
14. Excellent attendance, punctuality, organization and management skills

DUTIES & RESPONSIBILITIES:

1. Collaborate with DOE teachers/staff/8am -3pm paraprofessional (if applicable) and CBO staff to provide supports for students during instructional and enrichment activities. Where applicable, those supports will be per the students' IEP and/or 504.
2. Support students with DOE instructional activities and CBO-led enrichment activities by providing guidance on students' management and health needs.
3. Support teachers and site supervisors in maintaining regular outreach with families and providing updates regarding engagement and participation in DOE instructional and CBO-led enrichment activities.
4. Other duties and responsibilities that the program may require in accordance with the UFT Collective Bargaining Agreement.

WORK SCHEDULE: SCHOOLS SHOULD CUSTOMIZE BELOW

Work Days: Monday through Friday; July 6, 2021 to August 20, 2021.

Work Schedule: 3:00 pm – 6:00 pm

Salary: Per Session rates as per the UFT Collective Bargaining Agreement

Application: SCHOOLS SHOULD INCLUDE CONTACT INFORMATION HERE