

# WHAT TO DO WHEN AN IN-SERVICE MEMBER PASSES AWAY



United Federation of Teachers  
*A Union of Professionals*

**I. All members of New York State United Teachers (NYSUT) have a \$1,500 accidental death and dismemberment insurance policy.**

NYSUT Member Benefits  
800 Troy Schenectady Road  
Latham, NY 12210-2455  
800-342-9810

**II. In addition, all UFT members have a \$30,000 decreasing term life insurance policy.**

| AGE         | AMOUNT    |
|-------------|-----------|
| 20 – 39     | \$ 30,000 |
| 40 – 44     | 20,000    |
| 45 - 49     | 15,000    |
| 50 - 54     | 9,000     |
| 55 – 59     | 6,000     |
| 60 – 64     | 4,000     |
| 65 – 69     | 2,500     |
| 70 and over | 1,600     |

UFT Welfare Fund  
52 Broadway – 7th Floor  
New York, NY 10004  
212-539-0500

**III. Members of the Teachers’ Retirement System or the Board of Education Retirement System may be eligible for a death benefit.**

Teachers’ Retirement System  
55 Water Street  
New York, NY 10041  
888-8NYCTRS (888-869-2877)

Board of Education Retirement System  
65 Court St.  
Brooklyn, NY 11201  
929-305-3800

**IV. Paraprofessionals are entitled to a straight \$2,500 life insurance policy from the UFT.**

UFT Accounting Department  
52 Broadway – 11th Floor  
New York, NY 10004  
212-598-9240

**To claim a benefit, contact the applicable agency(ies) above for a claims form.  
Return the form with an ORIGINAL copy of the death certificate.**

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*WHAT TO DO WHEN AN IN-SERVICE MEMBER PASSES AWAY (continued)*

- V. Many of our members have AFT and NYSUT life insurance policies administered by Marsh Affinity Group Services.** To request additional information or confirm the status of a policy, contact the Customer Service Department at:

Mercer Consumer  
12421 Meredith Drive  
Urbandale, IA 50398  
888-386-9788

- VI. Notify the school personnel secretary.** Be sure to request information about the following:

- A.** Possible pay due
- B.** Days remaining in the Cumulative Absence Reserve (CAR)
- C.** Pro-rated summer pay
- D.** Personnel Memorandum #38, 1988-89. This memorandum provides information on various agencies to contact and on legal obligations
- E.** Personnel Memorandum #11: This memorandum provides information on health plans available to survivors on a direct payment basis. Health plan information may be subject to change. The UFT Welfare Fund can provide any new information concerning health benefits for survivors of a deceased member. Inquire about COBRA, which allows the purchase of health and Welfare Fund benefits.

- VII. Notify the Social Security office.** There may be survivors' benefits. (Contact your local office or call 800-772-1213).

- VIII. It may be advisable to speak with a personal attorney, tax consultant, and/or family insurance agent.**

- IX. If you have any further questions, please call a UFT Pension Consultant at 212-598-9536.**